



Youth Assistant

Mission Statement:

The mission of the Armory Youth Project is to provide a safe environment where young people can build community and be encouraged in their educational, emotional, physical, and Christian spiritual development. The Youth Assistant's job is to ensure the safety of children in the 6th through 12th grade, design appropriate activities and report the progress of the program to the Program Coordinator.

Status: Part-time

Reports to: Executive Director

Job Summary:

The Youth Assistant will be under the direction and supervision of the Executive Director. As part of the Armory Youth Project team, the Youth Assistant will assist in monitoring and checking in youth to their preferred program, be sure all youth are up to date on scan cards and Breeze photos. The Youth Assistant will also have opportunities to contribute creatively to each area of our mission as needed. He/she will need to possess a positive attitude to create a welcoming environment and develop positive relationships.

The Youth Assistant will need to possess a sincere and deep commitment to the AYP's mission and vision, understanding of the AYP's purpose as an organization and able to follow the methods of AYP's by-laws. Each member of the AYP team will use their gifts and skills to reach out and support the youth.

Salary: \$11/hour

Job Requirements and Qualifications:

- High School Diploma or equivalent
- Strong Oral communication skills
- Professional work appearance and demeanor
- Ability to work flexible hours generally between 12:00 pm – 6:00 pm
- Occasionally be available to help with special events, that may occur during evening or weekend hours