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Custodian Job Description

Mission Statement:

The mission of the Armory Youth Project is to provide a safe environment where young people can build community and be encouraged in their educational, emotional, physical, and Christian spiritual development.

Status: Part-time (10 -12 hours/per week plus special events)

Reports to: Executive Director

Job Summary:

The Custodian will be under the direction and supervision of the Executive Director. As part of the Armory Youth Project (AYP) team, the custodian is responsible for keeping the Armory Youth Project (AYP) clean. The custodian will clean office spaces, bathrooms, classrooms, and other indoor areas. The custodian may also complete outdoor cleaning work, such as sweeping sidewalks, washing windows, mowing grass and shoveling snow. The custodian may perform light maintenance work and repairs.

Possesses a sincere and deep commitment to the AYP's mission and vision, understanding AYP's purpose as an organization and able to follow cleaning schedule and AYP policy and procedures.

Salary Range: \$13- \$15 per hour (Salary commensurate with experience)

Job Requirements and Qualifications:

- High School Diploma or equivalent
- Ability to stand and walk for long periods
- Knowledge of different cleaning products and tools
- Physical strength and stamina
- Organizational skills
- Good verbal communication and interpersonal skills
- Ability to work with minimal supervision
- Detail-oriented and efficient with time
- Professional in appearance and demeanor
- Ability to work flexible hours approximately 10-12 hours per week + more after events
- Must pass a pre-employment back ground check



Cleaning Schedule
5.18.23.xlsx

Job Duties: As listed on the attached spreadsheet.